

**Bible Expositors Seminary-EIM Phil.
Master of Divinity Program**

Director: Dr. Barry G. Carpenter, Th.D.

All information on this form must be complete and accurate. Failure to supply complete and accurate information will result in the rejection of the application.

Name: _____
Street Address: _____
City: _____ Province: _____
Email: _____ Phone/Mobile: _____
Date of Birth _____ Race _____ Gender _____
Marital Status: _____ Number of Children _____

Have you ever been convicted of a crime? _____ If yes, please explain.

Have you ever been disciplined by a church? _____ If yes, please explain and give the current status of the disciplinary action: _____

Educational Information

High School Graduated: _____
Where: _____ Year: _____
College: _____ Year Graduated _____
Degree/Major: _____
Church Name and Affiliation/Denomination: _____
Address: _____
Pastor: _____

On a separate sheet of paper or the back of this paper include a brief statement of your conversion, your current devotional life, types of ministry service (if any), what you believe to be your area of service, why you want to take this course and any plans you might have for future ministry.

I recognize that this is a commitment to the seminary to diligently do my work, to work with honesty and academic integrity. I understand that the school has a zero-tolerance policy toward plagiarism. I also understand that the Master of Divinity requires discipline and hard work. Failure to complete my work in a timely fashion, plagiarism and unchristian-like behavior will result in disciplinary action (up to and including dismissal).

I give BES/EIM-Philippines the right to use my name, general information and photos to inform and promote the school/ministry.

Signature: _____ Date: _____

Student Guide

Grading System

- A (90-100) 4 Grade Points
- B (80-89) 3 Grade Points
- C (70-79) 2 Grade Points
- F (60-69) 1 Grade Points
- F (0-59) 0 Grade Points

Class Attendance

Classroom attendance is for the glory of God and preparation for the gospel ministry. Students therefore are expected to attend class sessions. Those with absences may be penalized at the discretion of the Director, Coordinator or Instructor. If a student persistently misses class they may be dismissed for academic reasons.

Student Conduct

Students are expected to conduct themselves at all times as mature believers. Exemplary Christian conduct includes controlling our words and our actions, both public and private (this includes electronic forms of communication such as texting, emails, social media, etc.). Godly behavior, expected of all Christians, is especially required of those who are preparing themselves to become ministers of the Word or servants in the church. Students should be respectful of professors, attend all class periods, and hand in assignments on time. Classroom etiquette also includes leaving cell phones turned off, refraining from surfing the Internet and laptop computer games and communicating to your neighbor during lectures. The seminary reserves the right to dismiss any student whose conduct is found to be unsatisfactory on the basis of spiritual or moral principles found in the Scriptures.

Plagiarism

Research papers require borrowing other people's ideas and words. However, the source of such borrowing must be acknowledged properly so that your ideas are clearly distinguished from ideas that you borrowed. If the source is not acknowledged properly, your work is plagiarism. For an excellent summary on what constitutes plagiarism, see Kate L. Turabian, *A Manual for Writers of Research Papers, Theses, and Dissertations* (rev. by Wayne C. Booth, etc.; 7th ed.; Chicago: University of Chicago Press, 2007), pp. 77-80 (section 7.9).

Plagiarism includes word-for-word copying, lifting terms, restatement of someone's argument or line of thought, etc. all without acknowledgment of source. Plagiarism also includes giving a source partial credit when more is taken from that source than indicated. Plagiarism, whether intentional or unintentional, is very serious. All plagiarism cases are referred to the Director for resolution.

Consequences may include some of the following:

- repeat the assignment and receive a maximum of a C on the assignment
- receive an F on the assignment
- receive an F in the course
- expulsion from the seminary

Research Papers and Examinations

All examinations must be taken when scheduled. Exceptions to this rule may be made only upon prior request showing adequate cause to the professor concerned, but the rescheduled examination should be taken during the examination period.

Withdrawal/Readmission/Dismissal

A student planning to withdraw from the seminary should report this in writing to the Coordinator. For re-admission, the student is required to submit re-application materials before re-enrollment. This inactive period may be included in the degree time limits..

Transcripts

Transcripts are released only upon request from the student. Upon graduation, the student receives a copy of the final transcript free of charge provided all accounts at the seminary have been settled. Additional copies are available for a fee. Copies of transcripts may take up to ten business days to process.

Grade Appeal Process

If a student feels that there is an error on his grade report, he must begin the appeal process within thirty days of receiving the grade report. After 30 days the grade is considered final and is not subject to appeal by the student or any third party. BES is not responsible for lost tests, projects, etc. Please be sure to make a copy of all material prior to submitting material for grading or evaluation.

Honors

3.50 – 3.74 Cum Laude

3.75 – 3.94 Magna Cum Laude

3.95 – 4.00 Summa Cum Laude

All honors (if applicable) will appear on the official transcript only. No honors will appear on the degrees earned by the student.

Withdrawal

Any student who wishes to withdraw from program forfeits all monies previously paid to BES. All materials must be returned to BES.

Refunds

All money paid to BES are non-refundable

Master of Divinity Enrollment Process

- Download the enrollment form
- Fill out form and email to MGS
- Someone will contact you for a video call interview
- If any further requirements are needed you will be notified
- If you accepted you will be required to take a placement exam and email this back to the seminary
- After the exam evaluation, you will be informed of the program you are qualified for
- Pay the enrollment fee
- You will then be informed of the date of the first class
- Payment of class is expected no later than the first day of class

Tuition and Enrollment

Student Enrollment-----300P

ID Card (Optional) -----200P
To avail the ID Card provide the fee and two (2) 1x1 photos at the time you submit your application.

Virtual Library (free if you have your own SD card) ----- 1000P

Introduction to the Bible (1 Year program) ----- 2400P (200P/month)
>Pay in advance in full for 2200P

Associates of Bible Studies (1 year program) ----- 3000P (250P/month)
> Pay in advance in full for 2800P

Bachelor Program 10 Classes -----30,000P /class
P3000 per class

Master of Divinity 30 Classes-----45,000P/class
P1500 per class

Administrative Fees

Transcript Fee-----100P/page (postage not included)

Diploma Fee-----400P (subject to change)

Graduation Fee (optional) -----TO BE ANNOUNCED